IBS24 System Requirements

# Club Details

Contact details:

Club Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

New build or retrofit existing facility: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Single site / Chain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of members: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Size of facility (m2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of floors: \_\_\_\_\_\_\_\_\_\_\_\_\_

Internet Connection and type \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List if facilities: (ie Group fitness, Pool, Gym, etc) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Facility Layout: Please provide a layout plan of the facility and car parking areas.

Other

Please provide any other information relating to the facility you feel may be relevant to the 24 hour operation:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# IBS24 System requirements

Please indicate which of the following systems are required:

#### [ ]  Access Control System:

RFID tag access control to entrances.

Number of entrances or doors to be controlled with RFID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  Reception reader required

[ ]  Reciprocal rights with other clubs required.

#### [ ]  Emergency Response system:

Automatic response to emergency buttons and/or pendants. This is safety requirement of most insurance companies.

 Number of pendants required \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Number of wall mounted emergency buttons:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Number of Emergency telephone stations:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### [ ]  Alarm System:

Back to base alarm monitoring of locations within the facility like offices, stores emergency exits. Note: not all 24 hour facilities require alarm systems.

 Does the facility already have an alarm system in place? \_\_\_\_\_\_\_\_\_

 If so, make and model of this system \_\_\_\_\_\_\_\_\_\_\_\_\_

 Number of areas to be monitored: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Number of emergency doors to be monitored \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [ ]  24 hour area to be alarmed when not in use

 Any additional protection required for reception area: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### [ ]  Building Automation System:

Monitoring and Control of the facility services based on sensor inputs from around the facility. Ie lights turn on when valid card swiped. Please indicate which services should be controlled and/or monitored.

 [ ]  Lights

 Is dimming required \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 LED lighting required \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Car Park lighting required? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [ ]  Music

 Is volume control required (on-site, remote, automatic) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [ ]  Air Conditioning

 Number of units to be controlled \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [ ]  Power

 Items which need to be shutdown when unstaffed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [ ]  Fans (push button timers for fans to ensure not left on)

 Number of fans \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [ ]  Warnings messages required\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [ ]  GUI interface required \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Brief description of type of control that is required: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### [ ]  Club Software integration

Automatic synchronization between access control system and your Club software database.

Please provide the following details of the Club Software currently being used or proposed to be used by tis facility.

Software Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact name & number for the company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cloud based or On-site database \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### [ ]  Video Surveillance System

24 hour camera surveillance of the facility. This is a requirement for all 24 hour facilities.

 [ ]  Inside facility

 [ ]  Car Park

 [ ]  24/7 Monitoring by Security Alarm Company

 [ ]  Remote Access required

 Weeks of data to be kept (Standard is 2-3 weeks) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### [ ]  Tailgate System

Specialist imaging system for detecting tailgating entries to the facility.

# Maintenance and Support

Is regular maintenance schedule required \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How often \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Photos

Please provide the following general photos of your facility.

CarPark

Entrance

Front of Building

Reception

Office and Stores

Data communications Area routers, network hubs, PCs, racks, etc)

Music system

Change-rooms

Main Areas

Emergency Doors (

Electrical Distribution panels

Air-conditioning

Fans

Alarm System